Annual Work Plan 2013

Country: Turkmenistan

UNDAF Outcome(s):	By 2015, rights and freedoms in Turkmenistan are respected and guaranteed in accordance with international human rights standards as well as principles of democracy and the rule of law
Expected CP Outcome(s):	The government integrates principles of good governance and rule of law into national policies, legislation and decision- making
Expected Output(s):	1. Capacity of MPs and staff of Mejlis is strengthened in local economic development and laws on local governments; 2. Current governances of local development in velayats and etraps is reviewed and SWOT analysis with relevant recommendations provided; 3. Long-term strategy of cooperation between Mejlis and UNDP developed.
Implementing Agency:	Mejlis (Parliament) of Turkmenistan
Responsible Parties	UNDP

Narrative

The Project aims at further improving the institutional capacity of the Parliament of Turkmenistan by enhancing knowledge of the elected members of parliament and selected Mejlis committees. The project will also support the strengthening of the key function of the Parliament by sharing international best practices and expertise. The project activities in 2013 will be focusing on the following four components:
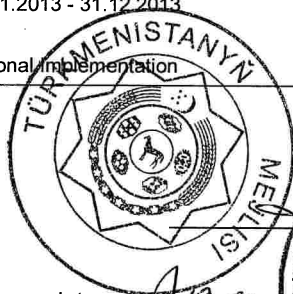
1. Strengthening the capacity of MPs and staff of Mejlis in local economic development and laws on local governments;

2. Conducting SWOT analysis of current governance of local development in velayats and etraps;

3. Developing a long-term strategy of cooperation between Mejlis and UNDP.

Project Title:	Parliamentary Development Support Programme	**Total budget for 2013:** Allocated Resources:	US$ 70,340
Project ID:	00074320		
Project Duration:	01.01.2013 - 31.12.2013	- UNDP TRAC: - Other resources:	US$ 70,340 N/A
Management Modality:	National Implementation		

Agreed by:

Mejlis of Turkmenistan:

Date: _12.08.2013_

UNDP Country Office in Turkmenistan:

Date: _13/7/2013_

Project Title: Parliamentary Development Support Programme
Project No: 00074320
Year: 2013

EXPECTED OUTPUTS — And baseline, indicators including annual targets — Please use the numbering of outputs as they are in the RRF/SRF of ProDoc	PLANNED ACTIVITIES — List activity results and associated actions — Please use the numbering of outputs as they are in the RRF/SRF of ProDoc	Q1	Q2	Q3	Q4	RESPONSIBLE PARTY	Funding Source	Budget Description (including description and budget code)	Amount (USD)
Output 1 Analysis for local development in velayats and etraps conducted and international experience in the area of local economic development and laws on local governments provided **Indicators:** - SWOT analysis prepared and recommendations on local development provided to Mejlis of Turkmenistan; - Number of round-table participants. **Baseline:** - Members of local representative bodies and local self-governance bodies are elected; - Mejlis of Turkmenistan is drafting the Budget Code. **Related CP outcome:** The government integrates principles of good governance and rule of law into national policies, legislation and decision-making	**Activity 1.1:** Conduct round-table with MPs to share international experiences and best practices of local economic development: - Develop and advertise TOR for international expert specializing on: 1) improved service delivery of municipal authorities; 2) planning for integrated local economic development; - Select international expert and sign contract; - Develop agenda of the round-table and identify and invite participants; - Organize the round-table; - Arrange logistics and payments to service providers.			X		Mejlis UNDP	UNDP & Donor funds	75700 72500 71200	1,800 200 7,000
	Activity 1.2: Map the current governance arrangements and carry out a SWOT analysis for local development in velayats and etraps and strengthen the skills and knowledge of the MPs on laws on local governments: - Develop and post TOR for local and international experts; - Select local and international experts and sign contract; - Arrange logistics (travel, accommodation, DSA) for international expert; - Arrange meeting with MPs and relevant state agencies; - Receive experts' reports and complete payments; - Distribute the report to relevant stakeholders.			X		Mejlis UNDP	UNDP & Donor funds	71300 71200 75700 72500	5,000 6,500 1,000 500

Output 2

Long-term strategy of cooperation between Mejlis and UNDP developed building upon previous cooperation and lessons learned

SUB-TOTAL: 22,000

Indicators:
- Project Document with long-term strategy of cooperation is prepared and submitted to Mejlis.

Baseline:
- Elections to Mejlis of Turkmenistan expected in December 2013;
- Turkmenistan revised under UPR mechanism in April 2013 and recommendations received by the Government.

Related CP outcome:
The government integrates principles of good governance and rule of law into national policies, legislation and decision-making

Activity	Q	Q	Q	Q	Resp.	Funding	Budget code	Amount
Activity 2.1 Organize a round-table discussion on the findings and recommendations of the Universal Periodic Review of Turkmenistan with participation of MPs:			X		Mejlis UNDP	UNDP & Donor funds	75700	1,000
– Develop agenda of the round-table and identify and invite participants;							72500	300
– Organize the round-table;								
– Arrange logistics and payments to service providers.								
Activity 2.2 Develop Project Document with long-term strategy of Mejlis-UNDP cooperation:		X	X	X	Mejlis UNDP	UNDP & Donor funds	71200	15,000
– Develop and post TOR for the international expert (IE);								
– Select and sign contract with the IE;								
– Arrange logistics (travel, accommodation, DSA);								
– Arrange meetings with representatives from Mejlis and relevant ministries and agencies;								
– Receive ProDoc prepared by IE and complete payment;								
– Share the final ProDoc with Mejlis.								
Project Management								**SUB-TOTAL: 16,300**
Project Manager, Project Assistant (including costs of Vanbreda, pension, other charges), pending UNV expenses	X	X	X	X	UNDP		71400	21,800
Communication expenses (E-mail, Internet, Mobile)	X	X	X	X	UNDP		72400	2,000
Technical and other expenses (computer, printer, stationery, etc)	X	X	X	X	UNDP	UNDP & Donor funds	72800	500
							72500	1,000
Implementation support services	X	X	X	X	UNDP		73500	3,000
Project Audit	X	X			UNDP		74100	3,740
Arrange capacity building activities for Project Staff through participation in web-seminars, workshops, and self-study	X	X	X	X	UNDP			

SUB-TOTAL: 32,040

TOTAL: 70,340