

**MINUTES OF EXTERNAL PROJECT APPRAISAL MEETING FOR THE CONSERVATION OF THE KIDEPO  
THREATENED CRITICAL LANDSCAPE GEF PROJECT 13 NOVEMBER 2012, METROPOLE HOTEL**

**IN ATTENDANCE**

	<b>Name</b>	<b>Institution</b>	<b>Post</b>	<b>Email</b>	<b>Phone</b>
1	Mr. Lebogang Motlana	United Nations Development Programme (UNDP)	Country Director	<a href="mailto:lebogang.motlana@undp.org">lebogang.motlana@undp.org</a>	0414233440
2	Ms. Pauline Akidi	Ministry of Finance, Planning and Economic Development	Principle Economist	<a href="mailto:pauline.akidi@finance.go.ug">pauline.akidi@finance.go.ug</a>	0772462254
3	Mr. Anywar Martin	Kitgum District Local Government (DLG)	Ag. District Natural Resources Officer	<a href="mailto:martinpido@gmail.com">martinpido@gmail.com</a>	0712239213
4	Mr. Paul Harrison	KilimanyikaCO Ltd	International Consultant	<a href="mailto:paul.harrison@kilimanyika.co.uk">paul.harrison@kilimanyika.co.uk</a>	25471635334
5	Mr. Opio Joseph Atia	Otuke DLG	Ag. Chief Administrative Officer	<a href="mailto:otdl@gmail.com">otdl@gmail.com</a>	0756205280
6	Mr. Boniface Ebong	Otuke DLG	Ag. District Natural Resources Officer	<a href="mailto:bonniebong11@gmail.com">bonniebong11@gmail.com</a>	0758850224
7	Dr. Okullo John Bosco Lamoris	School of Forestry, Geography and Environmental Sciences, MUK	Assoc. Professor	<a href="mailto:okullo66@yahoo.com">okullo66@yahoo.com</a>	0774059868
8	Dr. Ogwang Bob	Greenbelt Consult	National Consultant	<a href="mailto:bogwang@greenbelt.co.ug">bogwang@greenbelt.co.ug</a>	0772841264
9	Mr. Fred Kalanzi	National Forestry Resources Research Institute	Researcher	<a href="mailto:kalfrem@gmail.com">kalfrem@gmail.com</a>	0793949556
10	Mr. Obed Tugumusirize	National Forestry Authority	Development Specialist	<a href="mailto:obedtug@yahoo.com">obedtug@yahoo.com</a>	0776211013
11	Ms. Joyce Adokorach	National Agricultural Research Organization/ Plant Genetic Resources Centre	Research Officer	<a href="mailto:jopanywar@yahoo.co.ca">jopanywar@yahoo.co.ca</a>	0703003269
12	Mr. Onesimus Muhwezi	UNDP	Team Leader	<a href="mailto:onesimus.muhwezi@undp.org">onesimus.muhwezi@undp.org</a>	0716005139
13	Mr. Francis Ogwal	National Environment Management Authority	Natural Resources Management Specialist	<a href="mailto:fogwal@nemaug.org">fogwal@nemaug.org</a>	0772517045
14	Mr. Musiimenta Boaz	Office of the Prime Minister	SPA	<a href="mailto:musiboazi@gmail.com">musiboazi@gmail.com</a>	0756500900
15	Dr. William Olupot	Nature and Livelihoods	Director	<a href="mailto:wolupot@gmail.com">wolupot@gmail.com</a>	0772591834
16	Mr. Christopher Tiyo (Representing Mr Kaddu Sebunya)	African Wildlife Foundation	Programme Officer	<a href="mailto:assemvi@gmail.com">assemvi@gmail.com</a>	0782949880
17	Mr. Daniel Omodo	UNDP	Program Analyst	<a href="mailto:daniel.omodo@undp.org">daniel.omodo@undp.org</a>	0716005140
18	Ms. Jenesta Atuhaire	UNDP	Program Associate	<a href="mailto:jenesta.atuhaire@undp.org">jenesta.atuhaire@undp.org</a>	0716005137
19	Ms. Irene Agudu	UNDP/EBA	Program Associate	<a href="mailto:ireneagudu@yahoo.com">ireneagudu@yahoo.com</a>	0414233440
20	Mr. Egwal Godfrey	Otuke DLG	Driver		



## **1. EXPECTATIONS, OBJECTIVES OF THE MEETING AND WELCOME REMARKS**

Mr. Onesimus Muhwezi (Team Leader, Energy and Environment) welcomed participants to the External Project Appraisal Committee (EPAC) meeting and requested all the participants to make self introductions and invited the Country Director (Mr. Lebogang Motlana) to open and chair the meeting.

The Country Director said that UNDP is supporting Government of Uganda to prepare a Global Environment Facility 5 funded Full Size project entitled the “Conservation and Sustainable Use of Threatened Savannah Woodland in the Kidepo Critical Landscape in North Eastern Uganda” to be implemented by the National Environment Management Authority in collaboration with the Uganda Wildlife Authority. The External Project Appraisal Committee EPAC meeting brings together project stakeholders including: the proposed project board members; national task force members and other relevant officials from the target districts.

The specific objectives of the External PAC were to review and appraise the project with a focus on:- Clarity of project strategy and outputs; Clarity in definition of measurable and achievable results; Appropriate designation of implementation partner and management arrangements; Achievable project plan, including capacity development activities; Realistic and justifiable project budget; Identification of project risks and selected actions and strategy to manage risks; and Timing of project evaluations

## **2. BRIEF PRESENTATION ON PROCESS FOR DEVELOPMENT OF THE PROJECT (BY FRANCIS OGWAL - NATURAL RESOURCES MANAGEMENT SPECIALIST (BIODIVERSITY & RANGELANDS) NEMA)**

### **Brief background**

The Project Identification Form (PIF) was approved by the GEF Steering Committee – July/August 2010 followed by Endorsement of the Project by GEF OFP was on 25<sup>th</sup> November 2010 which was followed by preparation of the project document began with preparation of a Project Identification Form (PIF) – NEMA, UWA, UNDP and stakeholders.

GEF Secretariat then approved the PIF on 9<sup>th</sup> March 2011 and subsequently provided support for implementation of Project Preparation Grant activities which was followed by setting up a National Taskforce (Chaired by the National Environment Management Authority, co-chaired by Uganda Wildlife Authority and was comprised of Government Ministries, Departments, Agencies, Academia/Research Organization, as well as NGOs and the private sector) to provide baseline information into the national consultant. The taskforce worked closely with district technical staff including development of Management Effectiveness Tracking Tool (METT) and Financial Score Card (FSC).

UNDP hired an International Consultant and a National Consultant to support the task force prepare the Project document as well as logistical support and facilitation for transport to the field and consultative meetings.

### **Progress to date**

The taskforce held 6 task force meetings including a field visit to Lira to collect community level information, acquaint members with the situation on ground and undertake METT training for field staff. The main output of the task force meetings was a baseline information report which was used to prepare the draft project document.

The draft project document was circulated for input/comment in September 2012 followed by a stakeholder’s validation workshop was held on 28<sup>th</sup> August 2012 and an External Project Appraisal Committee meeting held on 13<sup>th</sup> November 2012.

## **3. BRIEF PRESENTATION ON THE PROJECT (BY PAUL HARRISON – INTERNATIONAL/ LEAD CONSULTANT)**

He made a brief presentation on the project focusing:- Situation analysis; Implementation Strategy; Project objective and; Project focal area, Logical framework matrix; Budget and Project risks among others.



#### 4. DISCUSSIONS AND COMMENTS

	Discussions and feed Back /Comments	Action	Responsibility
	<b>Situation Analysis</b>		
4.1	<ul style="list-style-type: none"> <li>There was a request from NEMA for stakeholders to be considered in the Situational analysis. Information on stakeholders was submitted however, some stakeholders were still missing under the table for stakeholders. Different stakeholders have different mandates and this is not captured in the log frame and</li> <li>It is not clear how the stakeholders will be involved in the project. If stakeholders are not involved from the beginning, it might cause challenges.</li> <li>The meeting was informed that FAO had come up with a Natural Resources Development Plan for Kitgum and Pader Districts</li> </ul>	<ul style="list-style-type: none"> <li>Update the stakeholder analysis to include omitted stakeholders</li> <li>Ensure that budgets for stakeholders are in line with UNDP regulations.</li> <li>The national consultant needs to do a more detailed stakeholder analysis especially in the district.</li> <li>The project document needs to be informed and linked to the work done by FAO</li> </ul>	International / National Consultant
4.2	Most of the degraded areas in the Kidepo landscape are outside Protected Areas and are on communal land where clan leaders are important stakeholders to target. Clan leaders are very influential stakeholders within Acholi, Karamoja and Lango sub region.	Consider and include the role of clan leaders within the stakeholder analysis	International Consultant
4.3	Delay in co-financing from OPM was due to fear of double counting since OPM sends Northern Uganda Peace Recovery and Development Plan (PRDP) funds directly to Local Governments. The Official from OPM requested for clarity on co-financing	Follow up with the Office of Permanent Secretary OPM to sign the co-finance letter and send it to NEMA and UNDP.	NEMA, OPM and UNDP
4.4	<p>It was observed that Kidepo Valley National Park was partly degraded due to cross boarder factors and so there was need to look beyond the border because. An example was given that Zulia Central Forest Reserve has no road over about 90km distance and it is mostly occupied by Toposa and Dinka from Southern Sudan.</p> <p>It was clarified that there was another GEF Biodiversity project in Southern Sudan. Kidepo Landscape Conservation Project is not a trans boundary project and it focuses on protected areas and adjacent areas.</p>	<ul style="list-style-type: none"> <li>The UNDP teams from Uganda and Southern Sudan need to meet and see how to harmonize project initiatives in both Countries. There is need to discuss with UNDP Crisis Prevention and Recovery team Officials in Moroto, Karamoja on how to harmonize such project interventions better.</li> <li>Draw from the lessons learned from the UNDP-GEF supported East African Cross Border Biodiversity project to inform the Kidepo Landscape Conservation project.</li> </ul>	UNDP CO
4.5	Elephants in Kidepo move East to west between Uganda and Sudan, and there was a question whether the project was only targeting gazetted areas or areas beyond the gazette areas.	Crossing of elephants have been considered in the landscape analysis	International/ Lead Consultant
4.6	It was further noted, the project document excludes Lipan Wildlife Area yet it contains over 30% of the game from Kidepo Valley National Park	The project documents needs to include Lipan because it is rich in biodiversity	International Consultant
4.7	The Stakeholder analysis – Annex 1 (page 107) of the Project document included research activities to be undertaken by NAFORRI, Makerere etc but these activities were not reflected in the Project Log frame.	Include research in the log frame of the main document.	International/ Lead Consultant



	<b>Discussions and feed Back /Comments</b>	<b>Action</b>	<b>Responsibility</b>
4.8	The Community role was not clear – for instance in community tourism, Shea tree planting, Internally Displaced people are talked about but the project Document is not clear on how the project will intervene. The project document does not include issues of community tourism activities.	Community activities can be revised in the project document and the project should show how it will reduce biodiversity threats and enhance livelihoods of IDPs. Activities like ecotourism and community should be incorporated.	International Consultant
	<b>Implementation strategy, Logical Framework Matrix and Budget</b>		
4.9	The draft project document provided for many consultants and did not specify how agencies/ institutions on the task force who have been involved in the project shall be involved in project implementation	<ul style="list-style-type: none"> <li>• Technical experts are needed in the project and this budget is necessary.</li> </ul>	International Consultant
4.10	<ul style="list-style-type: none"> <li>• Need to invest in more on the ground initiatives: MFPED Representative informed the meeting that the GEF National Steering Committee had recommended need for the project to invest in on the ground concrete actions as opposed to software. Project outputs seemed to be so many and they may not be easily achievable. There seemed to be many workshops and fewer activities on the ground. The budget should reflect the activities that should lead to the outputs. There are many workshops allocated huge budgets.</li> <li>• UNDP experience in Karamoja shows that it is better to utilize local Community Based Organizations/ Non Governmental Organizations rather than Consultants/ contractors.</li> </ul>	<ul style="list-style-type: none"> <li>• These comments needed to be taken into consideration in finalizing the project document.</li> <li>• There is need to state details of what is under Consultants</li> </ul>	International/ Lead Consultant
4.11	<p><u>Alignment of budgets, budget notes with outputs in the Log frame:</u></p> <ul style="list-style-type: none"> <li>• Table 20 on Page 83, 85 – 88 of the draft project document needed to have budgets that relate to the total budget and work plan.</li> <li>• There is need to look at the budget notes and allocations. Some budget notes are broad and general. Some activities have been under /over funded.</li> <li>• Does the budget for International Consultant refer to Chief Technical Advisor (CTA) or Contractual Services</li> </ul>	<ul style="list-style-type: none"> <li>• There is need to include indicative budgets together with outputs and indicative activities on the same table on page 79 in order to see where the money is going and also be in a position to undertake budget revisions</li> <li>• It was clarified that NEMA does not need a CTA but rather advisory services (by say a short term consultancy) to the Project Management Unit</li> </ul>	International Consultant
4.12	NARO PGRC reported to have forwarded some activities under 2.1 which were omitted	NARO PGRC to write the comments and forward them to the National consultant for inclusion into the Project Document.	NARO PGRC
	<b>Co-financing</b>		
4.13	<p>There was confusion regarding co-financing by NGOs and functional/ contractual roles for implementation of the project.</p> <p>UNDP contractual services are not allocated but advertised. Co-financing by an NGO means that activities of the project are related and complimented by activities of that particular NGO.</p>	It was clarified that co-financing by NGOs does not imply that the NGO shall be allocated functional and contractual roles under the project.	All to note
	<b>Communication Strategy</b>		
4.14	How do we raise awareness? What is the communication strategy for the community outreach and awareness?	There is need for the project to include a concrete communication strategy. The project needs to integrate an outreach programme.	International Consultant

	Discussions and feed Back /Comments	Action	Responsibility
	<b>Project risks</b>		
4.15	On risks, one wondered whether insecurity from Southern Sudan was a risk to the project	Insecurity from Southern Sudan was a risk that needed to be maintained in the project document	UNDP

## 5. CONCLUDING REMARKS AND WAY FORWARD

### Concluding remarks

In conclusion, the UNDP Country Director advised that all the comments be provided to the National consultant and International Consultant by the following day.

He requested the committee to approve the project document subject to incorporation of comments raised, which was seconded by Ms. Pauline Akidi (MFPED) and Mr. Martin Anywar (Kitgum District Local Government).

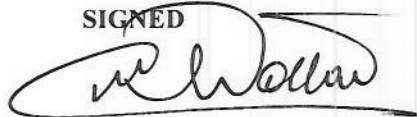
He mentioned that the conclusion of EPAC was a major milestone in the preparation of the Kidepo Landscape Conservation Project and he wished those traveling safe journeys back home and invited them for tea.

### Way forward

1. There are elements to be revised and considered in the document, it is recommended that all these should be provided to the consultants by 14<sup>th</sup> Nov 2012
2. The Project Document has been approved subject to incorporation of the recommendations.
3. There will be an agreement between UNDP and NEMA.
4. NEMA will then sign MoUs with UWA, NFA and other target districts and organizations

The meeting was closed at 1710 Hrs

SIGNED



Lebogang Motlana

UNDP COUNTRY DIRECTOR



DATE

04/02/2012  
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