

JOINT PROGRAMME DOCUMENT

1. Cover Page

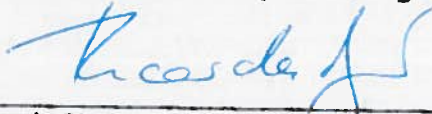
Country: Ukraine

Programme Title: Promoting Mainstream Policies and Services for People with Disabilities In Ukraine

Joint Programme Outcome: Improved access to and utilization of quality health, education and social services

<p>Programme Duration: 24 months</p> <p>Anticipated start/end dates: 1 December 2012 – 31 December 2014</p> <p>Fund Management Option: parallel</p> <p>Managing or Administrative Agent: UNDP</p>	<p>Total estimated budget: 434,400 USD</p> <p>Out of which:</p> <p>1. Funded Budget: 365,600</p> <p>2. Unfunded budget: 68,800</p>
	<p>Sources of funded budget:</p> <ul style="list-style-type: none">• UNDPRPD 333,600• UNDP 20,000• UNICEF 12,000• NADU 18,800 (in-kind)• Sub-national authorities 50,000 (in-kind)

United Nations Development Programme



Ricarda Rieger, UNDP Resident Representative in Ukraine, a.i.

Date:

15.1.2013

United Nations Children's Fund



Yukie Mokuo, UNICEF Representative in Ukraine

Date:

15.1.2013

International Labour Organization

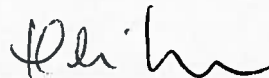


Mark Levin, Director, ILO Decent Work Technical Support Team and Country Office for Central and Eastern Europe

Date:

15/1/13

World Health Organization



Zsuzsanna Jakab, WHO Regional Director for Europe

Date:

12/3/2013

2. Executive Summary

Persons with disabilities constitute one of the largest vulnerable groups in Ukraine, and according to recent estimates, may represent as high as 15 per cent of the total population. Over the past years, the Government of Ukraine became a party to the UN Convention on the Rights of Persons with Disabilities (CRPD), signed the Optional Protocol and adopted important legislation protecting the rights of persons with disabilities. Nonetheless, implementation of such laws remains poor and persons with disabilities still face inaccessible environments and continue to be excluded from various spheres of life.

The United Nations System in Ukraine has extensive experience in working on disability issues, which is a priority area for the UN-Government of Ukraine Partnership Framework for 2012-2016. The proposed joint programme, developed by UNDP, UNICEF, ILO and WHO in cooperation with the Government and civil society organisations in Ukraine, aims to promote accessibility and universal design standards as enablers for inclusion and participation of the persons with disabilities. It focuses on existing barriers that prevent or limit equal access to services and facilities intended for the general public. The programme will work at sub-national (Kharkiv Oblast) and national levels, and will support comprehensive capacity development and awareness raising efforts. It will use a mix of mainstream and targeted approaches to directly benefit persons with disabilities through improved services and indirectly, by making the surrounding environment more accessible and friendly for people with disabilities.

3. Situation Analysis

While official statistics suggest Ukraine has 2.7 million people with disabilities (6 per cent of the country's population)¹, recent evidence suggests that the actual number may be as high as 15 per cent, depending on the definition and method of measurement.²

The UN Convention on the Rights of Persons with Disabilities (CRPD) and the Optional Protocol were signed by Ukraine on 24 September 2008 and ratified by the Parliament on 16 December 2009. Since then Ukraine has made efforts to ensure the protection of human rights of persons with disabilities.³ In 2010, the State Service on Persons with Disabilities and Veterans of Ukraine (SSPDV) was established. Further, the National Action Plan for Implementation of the CRPD until 2020⁴ is currently undergoing an approval process by the Government. The Government also revised the national legislation to harmonize it with the CRPD provisions. In particular, such terms as "person with disabilities," "discrimination on the basis of disability," "reasonable accommodation" and "universal design" were introduced into the national legislation in line with the Convention. The requirements for all institutions to ensure accessibility of physical infrastructure, transport, and information were established, and the status of sign language was officially defined.⁵ "The Barrier-Free Ukraine" Action Plan for 2009-2015 was endorsed to ensure implementation of the CRPD's Article 9.⁶

Despite the abovementioned achievements, operationalization of the disability-related legislation in Ukraine remains poor. Persons with disabilities continue to be largely excluded from everyday life activities due to inaccessible environments in education, health, work, recreation, and many other spheres of life. Furthermore, deficiencies in access and quality of services have a severe impact on persons with disabilities.

¹ State Service on Persons with Disabilities and Veterans of Ukraine, 2012

² World Health Organization and the World Bank, 2011

³ United Nations System in Ukraine, 2012

⁴ Cabinet of Ministers, 2012

⁵ Parliament of Ukraine, 1991

⁶ Cabinet of Ministers, 2009

In October 2012, Ukraine underwent a comprehensive review of its human rights situation under the Universal Periodic Review (UPR). Civil society and UN agencies in Ukraine cooperated to bring to the attention of the Human Rights Council most urgent issues affecting persons with disabilities⁷, among others highlighting that:

- (i) the existing education system does not consider individual needs, adequate accommodation and architectural accessibility;
- (ii) community-based services for children with disabilities do not comply with international quality standards, resulting in many children being placed in residential care (internats);
- (iii) young people face barriers in education, individual mobility, independent life style, health care, leisure, access to information, and job placement;
- (iv) women with disabilities cannot fully exercise their rights to quality medical services, delivery of children and family life, job placement, participation in political, public and cultural life;
- (v) the state system of ensuring architectural accessibility does not work effectively and the implementation of the state programme on ensuring the right of persons with disabilities to use public transport faces serious challenges;
- (vi) the right to job placement and employment is frequently violated due to the ineffective use of funds for job creation.

To address the existing challenges, policy and legislative changes combined with targeted capacity development and awareness-raising at national and local levels are necessary to ensure accessible design of the environment and transport, more accessible health, rehabilitation, education, and support services, more opportunities for work and employment for persons with disabilities.

The United Nations System in Ukraine has extensive experience in working on disability issues, which is one of the priority areas of the UN-Government of Ukraine Partnership Framework for 2012-2016 (Area 'Social Development': Outcomes 1 and 2). Over the past years, UN joint efforts focused on upstream policy work and grass-root downstream interventions. For example, during 2008-2011, the UNDP-ILO project on 'Social Inclusion of People with Disabilities through Access to Employment' facilitated the development and introduction of an employment and job placement model for persons with disabilities. Currently, UNICEF and UNDP provide policy advice and technical assistance to the Ministry of Social Policy on the reform of the system of social services, including for children and adults with disabilities. Through the Civil Society Development Project, UNDP has developed significant capacity among civil society organisations to work with local authorities to ensure that persons with disabilities can fully access education, transport, infrastructure, public health, social support and employment services.

4. Strategies, including Lessons Learned and the Proposed Joint Programme

The programme aims to promote the application of accessibility and universal design⁸ standards for products, environments and processes as enablers of inclusion and participation. It seeks to address existing barriers that prevent or limit equal access for persons with disabilities to services and facilities intended for the general public. In addition, this programme will facilitate the implementation of the CRPD Articles 4 – General obligations, 9 – Accessibility, 23 – Respect for home and the family, 25 – Health, 26 – Habilitation and rehabilitation, and 27 – Work and employment.

The programme's entry points include addressing two major enabling factors: "*Application of accessibility standards to products, environments and processes*" and "*Access to services (mainstream and targeted)*". These factors concern all persons with disabilities, regardless of

⁷ Coalition of Public Organizations of Persons with Disabilities, 2012; United Nations System in Ukraine, 2012

⁸ "Universal design" means the design of products, environments, programmes and services to be usable by all people, to the greatest extent possible, without the need for adaptation or specialised design.

gender, age, type of disability, geographical location. They impact on realization of their rights in different areas: education, employment, health care, social services, etc.

The programme approach will be two-fold, focusing on sub-national and national levels. It will involve a mix of mainstream and targeted approaches to directly benefit persons with disabilities through improved services; and indirectly, by making the surrounding environment more accessible and friendly for people with disabilities. Specifically, the scope of the programme will include:

1. Capacity development of sub-national authorities to apply the accessibility and universal design principles. The programme will undertake a comprehensive assessment of existing capacities and barriers in environment, processes, products and services provided to persons with disabilities to gauge clients' satisfaction with current policies, practices, and services. The programme's geographical focus will be on two rayons of Kharkiv Oblast due to the strong political commitment of regional authorities as well as an already established presence of the UN agencies. The findings of the assessment will be used to develop local strategies and action plans to improve accessibility of public services by persons with disability. Local authorities as well as civil society groups will be closely involved throughout the process. Simultaneously, a capacity development programme for local authorities, service providers and civil society organizations on the issues of disability, accessibility and universal design principles will be launched.

Using participatory approach, the sub-national authorities, together with local community representatives, will select the most critical issues and develop specific interventions to demonstrate how accessibility and universal design principles are applied in practice. Specific initiatives (micro-projects) will be developed in the following three areas:

- a) Employment area.** In collaboration with Stakeholders (e.i. local employment centres, organisations of persons with disabilities and local businesses) the programme will facilitate job placement of persons with disabilities, suggesting reasonable accommodations, mentoring programmes, especially for least competitive groups. Accommodation may concern minor reconstruction of enterprise's infrastructure, development of special application of software or adaptation of work equipment, training of instructors for implementing mentoring programmes, introduction of flexible work hours and other smart solutions that do not require significant investments. ILO will be leading implementation agencies in providing activities in this area.
- b) Health care area.** The programme will focus on the elimination of physical, communication, information, and coordination barriers to persons with disabilities when accessing health care services. It includes, but not limited to modernisation of health facilities, purchasing of basic medical equipment, as well as training of personnel in examination and communication with patients with disability (in particular with mental disorders, intellectual disabilities, etc.), as well as consultative support to improving the overall process of health services provision. WHO will be leading implementation agencies in providing activities in this area.
- c) Social services area.** The programme will promote provision of specialised social services to children with disabilities and their families. In particular, the programme will support the transformation of infant homes to early intervention services. Interventions may include encouraging and supporting medical and social workers and psychologists to work in early intervention networks as well as strengthening the capacities of specialists of local authorities in managing the service. UNICEF will be leading implementation agencies in providing activities in this area.

2. Awareness raising on disability, accessibility and universal design principles at the national level. The programme will support: (i) a comprehensive and tailored training on disability, accessibility and universal design issues for professionals of relevant ministries, service providers, business, and civil society organisations; (ii) information and public awareness raising campaigns to

overcome prejudices towards persons with disabilities and to promote accessibility and universal design in the early stages of design and development of products, programmes, and services; (iii) sharing of good practices on accessibility and universal design; and (iv) adoption of accessibility and universal design regulations and/or training programmes by government agencies and/or educational institutions. Upon completion, the programme will organize the first national conference on accessibility and universal design and will share the best practices and results of the interventions. UNDP will be leading implementation agencies in providing activities in this area but significant input from ILO, UNICEF and WHO expected.

Although the programme will concentrate on all persons with disabilities facing accessibility challenges, the following groups will be given a special focus: (i) children aged 0-4, with or at risk of developing a disability or developmental delay and their parents; (ii) adults with disabilities, especially with mobility impairments (e.g. in wheelchairs), with cerebral spastic infantile paralysis, with intellectual disabilities or mental disorder, with vision impairments who could/would like to work; (iii) children and adults with disabilities who require health care services.

It is estimated that the number of the direct beneficiaries of this programme may reach up to 2 500 people, while the number of indirect beneficiaries outside the selected Kharkiv Oblast will be significantly higher. In addition, other groups, such as people with strollers and elderly people, will benefit from increased application of accessibility and universal design principles in Ukraine.

Sustainability of results will be ensured through local government's endorsement of strategies and action plans developed and commitment to avail resources for their implementation. Community based initiatives demonstrating local solutions to overcoming specific barriers with limited financial resources will be nationally replicated. Capacity development and awareness raising campaigns at both national and sub-national levels fostering a "culture of accessibility" and helping overcome prejudices surrounding the disability issue will be disseminated to wider audiences.

5. Results Framework

The joint programme includes 2 outputs:

1. The sub-national authorities, organisations of persons with disabilities and wider public in two selected rayons of Kharkiv Oblast apply accessibility and universal design principles; and
2. Awareness among national authorities, civil society organisations of persons with disabilities and wider public on disability, accessibility and universal design principles raised at the national level.

The Joint Programme Outputs contribute to UN-the Government of Ukraine Partnership Framework for 2012-2016 Outcome 2.1 Improved access to and utilization of quality health, education and social services. In addition the Joint Programme Outputs have certain contribution to the Outcome 2.2. People are aware of their rights and are able to exercise them thereby reducing vulnerability in the same area.

The overall objective of the proposed programme is to strengthen the implementation of the CRPD at sub-national and national levels by promoting accessibility and universal design principles.

The expected programme impact is accessibility for persons with disabilities is improved by enabling their equal participation in any activity and receiving services intended for the general public, such as employment, health care as well as targeted early intervention social services.

Impact indicators are:

- 1.1. Number of persons with disabilities directly benefiting from improved accessibility and services at the sub-national level**
Baseline: 0
Target: 2 500 people
- 1.2. Number of representatives from national and sub-national authorities with capacity to design and implement strategies/action plans and regulations on accessibility and universal design**
Baseline: 0
Target: 30 national and sub-national authorities' representatives

Result Framework is arranged in Table 1.

Table 1: Results Framework

URDDAF Outcome 2.1: Improved access to and utilization of quality health, education and social services							
JP Outputs with corresponding indicators and baselines	Participating UN organisations	Participating UN organisation corporate priority	Implementing Partner	Indicative activities for each Output	Resource allocation and indicative time frame		Total
					Y1	Y2	
<p>Output 1: The sub-national authorities, organisations of persons with disabilities and wider public in two selected rayons of Kharkiv Oblast apply accessibility and universal design principles</p> <p>Indicator 1. Assessments of existing capacity and barriers in environment, processes, products and services for persons with disabilities in selected two rayons</p> <p>Baseline: 0 Target: 2 assessments</p> <p>Indicator 2. Local strategies and action plans to address the accessibility issues in service delivery</p> <p>Baseline: 0 Target: 2 strategies/action plans</p> <p>Indicator 3. Community initiatives in key areas (employment, health care and social services).</p> <p>Baseline: 0 Target: min 4 community initiatives</p>	<ul style="list-style-type: none"> • UNDP • WHO • ILO • UNICEF 	<p>UNDP: CPAP 2006-2010: sub-area Poverty Reduction for Prosperity</p> <p>ILO: DWCP 2012-2015</p> <p>UNICEF: CPAP2012-2016</p> <p>WHO: BCA 2012-2013</p>	<p>Local authorities in two selected rayons NADU</p>	<p>Activity 1. Two Assessments of existing capacities and barriers in environment, processes, products and services for persons with disabilities in two rayons of Kharkiv Oblast of Ukraine are undertaken</p> <p>Activity 2. Capacities of at least 50 representatives of sub-national authorities and civil society organisations in two rayons of Kharkiv Oblast of Ukraine developed on the application of, accessibility and universal design principles</p> <p>Activity 3. Subnational authorities are supported in the development of two local strategies and action plans to address the accessibility issues based on the findings and recommendations of the assessment and in the consultative manner with civil society organizations of persons with disabilities and representatives of local communities</p> <p>Activity 4. At least four most critical community initiatives (two in each rayon) in key areas (employment, health care, and social services) from the developed action plans prioritized for joint implementation</p> <p>Activity 5. Identified community initiatives designed / elaborated and endorsed for implementation</p>	<p>20 000</p> <p>2 000 Cost sharing</p> <p>30 000</p> <p>2 000 Cost sharing</p> <p>10 000</p> <p>33 500</p> <p>900</p> <p>15 000</p> <p>7 200</p> <p>8 000</p> <p>2 400</p> <p>33 000</p> <p>4 000 Cost sharing</p>	<p>0</p> <p>12 000</p> <p>0</p> <p>33 500</p> <p>900</p> <p>15 000</p> <p>7 200</p> <p>8 000</p> <p>2 400</p> <p>0</p>	<p>20 000</p> <p>2 000 Cost sharing</p> <p>42 000</p> <p>2 000 Cost sharing</p> <p>10 000</p> <p>67 000</p> <p>1 800</p> <p>30 000</p> <p>14 400</p> <p>16 000</p> <p>4 800</p> <p>33 000</p> <p>4 000 Cost sharing</p>

								0	75 000	75 000
									14 000	14 000
									Cost sharing	Cost sharing
										16 159
<i>Indirect Support Costs</i>										
TOTAL										
								126 500	120 500	247 000
								8 000	14 000	22 000
								Cost sharing	Cost sharing	Cost sharing
Outcome 2: Awareness among national authorities, civil society organisations of persons with disabilities and wider public on disability, accessibility and universal design principles raised at the national level	<ul style="list-style-type: none">• UNDP• WHO• ILO• UNICEF	<p>UNDP: CPAP 2006-2010: sub-area Poverty Reduction for Prosperity</p> <p>ILO: DWCP 2012-2015</p> <p>UNICEF: CPAP 2012-2016</p> <p>WHO: BCA 2012-2013</p>	Ministry of Social Policy Ukraine							
Indicator 1. Number of national authorities with developed capacities. Baseline: 0 Target: 50 national stakeholders			Local authorities in two selected rayons NADU					10 000	0	10 000
Indicator 2. Number of public education and awareness raising activities/events/products Baseline: 0 Target: 20 activities/events/products								4 000	4 000	4 000
Indicator 3. Accessibility and universal design sectoral regulations and/or training programmes developed and adopted. Baseline: 0 Target: 3 sectoral regulations								24 800	21 300	52 600
								900	900	1 800
								15 000	15 000	30 000
								2 400	2 400	4 800
								6 500	6 500	13 000
								6 000	6 000	6 000
								Cost sharing	Cost sharing	Cost sharing
								0	14 000	14 000
Activity 1. Awareness of at least 50 representatives of national authorities from the ministries of social policy, health, infrastructure, etc. and civil society organisations is raised on accessibility and universal design principles										
Activity 2. Evidence-based set of good practices in accessibility and universal design are identified and shared, and the national information and awareness raising campaign is conducted										
Activity 3. Three ministries or educational institutions are supported to develop and adopt accessibility and universal design sectoral regulations and/or training programmes										
Activity 4. The first national conference to promote the universal design principles and share practical experience and demonstrate project results is organised in partnership with central and local authorities										
<i>Indirect Support Costs</i>										
										5 665

and/or training curricula programmes				TOTAL			
					34 800	51 800	86 600
					4 000 Cost sharing	6 000 Cost sharing	10 000 Cost sharing
TOTAL					161 300	172 300	333 600
					12 000 Cost sharing	20 000 Cost sharing	32 000 Cost sharing
UNDP							146 636 Cost sharing
							20 000 Cost sharing
							20 264 Cost sharing
ILO+UNDP							55 047 Cost sharing
							3 853 Cost sharing
WHO							55 047 Cost sharing
							3 853 Cost sharing
UNICEF							55 047 Cost sharing
							12 000 Cost sharing
							3 853 Cost sharing
Total							311 776 Cost sharing
							32 000 Cost sharing
							21 824 Cost sharing

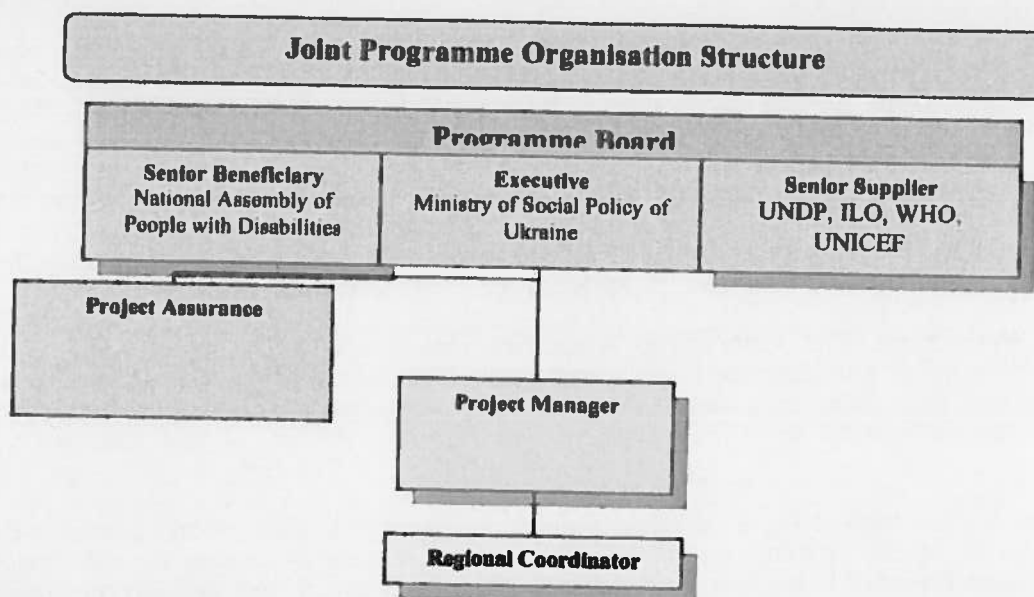
6. Management and Coordination Arrangements

The overall coordination and facilitation of information exchange between the stakeholders will be ensured by UNDP, while ILO, WHO, and UNICEF will be responsible for specific activities related to selected focus areas (employment, health care and social services). UNDP in partnership with ILO, WHO and UNICEF will be responsible for the assessments and development of action plans, collecting evidence-based good practices, undertaking a comprehensive public awareness campaign, and organisation of the national conference on accessibility and universal design. ILO, WHO and UNICEF will support the implementation of the community-based initiatives and development of regulations and/or training programmes. In addition, ILO and UNDP will cooperate in employment promotion initiatives. All agencies will be fully involved in capacity development and awareness raising work at the national and sub-national levels.

Output number	UNPRPD Focal Point	Implementing agencies	Other partners
1	United Nations Development Programme	<ul style="list-style-type: none"> • Local authorities in two selected rayons • UNDP • WHO • ILO • UNICEF 	<ul style="list-style-type: none"> • National Assembly of People with Disabilities of Ukraine and its regional branches • CSO of persons with disabilities that are not members of the National Assembly • Ministry of Social Policy of Ukraine • Ministry of Health of Ukraine • State Service on Persons with Disabilities and Veterans of Ukraine • Trade Unions and Employers Organizations
2	United Nations Development Programme	<ul style="list-style-type: none"> • Ministry of Social Policy of Ukraine • UNDP • WHO • ILO • UNICEF 	<ul style="list-style-type: none"> • National Assembly of People with Disabilities of Ukraine and its regional branches • CSO of persons with disabilities that are not members of the National Assembly • Cabinet of Ministers of Ukraine • State Service on Persons with Disabilities and Veterans of Ukraine • Ministry of Health of Ukraine • Trade Unions and Employers Organizations

The Ministry of Social Policy of Ukraine (MSPU) and the National Assembly of People with Disabilities of Ukraine (NADU) will be the main government and civil society partners in this programme. Together with the UN Agencies, the two institutions will constitute the Programme Board responsible for the overall oversight of the programme. Sub-national authorities in the selected regions and

other governmental and non-governmental structures responsible for specific areas will have an important role to play in the programme.



Implementing Partner. The Implementing Partner - the entity responsible and accountable for managing a programme, including the monitoring and evaluation programme interventions, achieving programme outputs, and for the effective use of allocated resources - is the Ministry of Social Policy of Ukraine. Ministry of Social Policy of Ukraine is an ideal partner as it is one of the leading institutions within the Government of Ukraine which is responsible for formulation and implementation of the policies and programmes on people with disabilities.

Programme Board. The Programme Board is the group responsible for making on a consensus basis management decisions for a programme when guidance is required by the Project Manager. Particularly, the Programme Board has the responsibility to review/endorse programme documents and revisions thereto, annual work plans, quarterly and annual programme reports.

This group contains three roles:

- The Executive is ultimately responsible for the programme, supported by the Senior Beneficiary and Senior Supplier. The Executive's role is to ensure that the programme is focused throughout its life cycle on achieving its objectives and delivering outputs that will contribute to higher level outcomes. The Executive has to ensure that the programme gives value for money, ensuring a cost-conscious approach to the programme, balancing the demands of beneficiary and supplier. The Ministry of Social Policy of Ukraine assumes the role of Programme Board Executive.
- The Senior Supplier represents the interests of the parties which provide funding and/or technical expertise to the programme (designing, developing, facilitating, procuring, implementing). The Senior Supplier's primary function within the Board is to provide guidance regarding the technical feasibility of the programme. The Senior Supplier role has the authority to commit or acquire supplier resources required. This role will be assumed by UNDP, ILO, UNICEF and WHO.
- The Senior Beneficiary is responsible for validating the needs and for monitoring that the solution meet those needs within the constraints of the programme. The role represents the interests of all those who benefit from the programme, or those for whom the deliverables resulting from activities achieve specific output targets. The Senior Beneficiary role monitors progress against targets and quality criteria. This role is assumed by National Assembly of People with Disabilities of Ukraine.

To discuss strategic issues of the joint programme activities and impact, and to ensure that best available international and national expertise is given due consideration in formulation of the joint programme strategy, the Programme Board may decide to invite to its meetings other stakeholders.

Advisory Committee. The joint programme will also establish an Advisory Committee, which will convene a broader group of stakeholders - including Ministry of Social Policy of Ukraine, Cabinet of Ministers of Ukraine, State Service on Persons with Disabilities and Veterans of Ukraine, Ministry of Health of Ukraine, Ministry of Education, Sciences, Youth and Sports of Ukraine, local authorities, National Assembly of People with Disabilities of Ukraine and its regional branches, Trade Unions and Employers Organizations, CSO of persons with disabilities that are not members of the National Assembly, think-tanks and academia, and UN agencies. The objective of the Advisory Committee is to provide a forum for the joint programme to communicate and solicit stakeholder perspectives on joint programme plans, specific activities, progress made, results and potential risks.

Programme Assurance. The Programme Assurance role supports the Programme Board by carrying out objective and independent joint programme oversight and monitoring functions. This role ensures appropriate joint programme management milestones are managed and completed. This role will be performed by the respective Programme Officers of the UN participating organizations.

Project Manager. The Project Manager has the authority to run the joint programme on a day-to-day basis on behalf of the Programme Board within the constraints laid down by the Programme Board. The Project Manager is responsible for day-to-day management and decision-making for the joint programme. The Project Manager's prime responsibility is to ensure that the joint programme produces the results specified in the Joint Programme document, to the required standard of quality and within the specified constraints of time and cost.

The Project team: The Project Team will consist of the following local staff:

- Project Coordinator (full time);
- Regional Coordinator (part time).

Contracts for services of individual contractors (for advisory and consultancy support) will be completed between UNDP and the selected experts for each thematic subject area in accordance with the approved work plan. The experts will be competitively selected based on an open competition, according to UNDP rules and regulations.

Audit Arrangement: The programme shall be the subject to the internal and external auditing procedures laid down in the Financial Regulations Rules and directives of UNDP, ILO, WHO and UNICEF.

Direct UNDP Country Office Support Services to the programme implementation

UNDP and the Ministry of Social Policy of Ukraine hereby agree that the UNDP country office will provide support services, as described below.

The UNDP country office will provide support services for assistance with reporting requirements and direct payment. In providing such support services, the UNDP country office shall ensure that the capacity of the Ministry of Social Policy of Ukraine is strengthened to enable it to carry out such activities directly. The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.

The UNDP country office will provide the following support services for the activities of the programme:

- a) Identification and/or recruitment and solution of administrative issues related to the programme personnel;
- b) Procurement of commodities and services, including those provided by physical person;
- c) Identification and facilitation of training activities, seminars and workshops;
- d) Financial monitoring and reporting;
- e) Processing of direct payments and financial services;
- f) Supervision of programme implementation, monitoring and assistance in programme assessment;
- g) Assistance with reporting requirements and direct payment.

The procurement of goods and services and the recruitment of programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services are detailed in the current programme document as described above. If the requirements for support services by the country office change during the life of a programme, the list of services will be revised with the mutual agreement of the UNDP Resident Representative and the Ministry of Social Policy of Ukraine.

The relevant provisions of the Standard Basic Assistance Agreement between the Government of Ukraine and the United Nations Development Programme (the "SBAA"), including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Government shall retain overall responsibility for the nationally managed programme or project through the Ministry of Social Policy of Ukraine. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the current programme document. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.

The manner and method of cost-recovery by the UNDP country office in providing the support services will be in line with UNDP Cost Recovery Policy. The UNDP country office shall submit progress reports on the support services provided and shall report on the costs reimbursed in providing such services, as may be required.

7. Fund Management Arrangements

The Joint Programme will be funded under parallel fund management, i.e. UNDP, UNICEF and WHO will fund and manage respective activities in parallel within the common work plan and related budget. The funds allocated for activities in the employment area will be administered by UNDP, and managed jointly by ILO and UNDP. The details of funding are specified in the Annual Work Plan. UNDP will be responsible for consolidated reporting.

8. Monitoring, Evaluation and Reporting

Monitoring: The programme monitoring will be conducted in line with the Strategic and Operational Framework of the UNPRPD. Monitoring will consist of a comparison of actual implementation/results of activities with the content of Table 2 "Joint Programme Monitoring Framework (JPMF)". After comparison the Project Manager and responsible UN organizations' Programme Officers will compile a record of their findings, incorporate findings into the Programme annual report.

Annual/Regular reviews: Annual narrative progress reports and final narrative and financial reports will be prepared by the Project Manager and shared with the Programme Board upon completion of the programme. Once approved by the Programme Board, they will be submitted to

the UNPRPDP Technical Secretariat. Based on the reports, an annual programme review will be conducted during the fourth quarter of the year or soon after, to assess the performance of the programme and appraise the annual work plan for the following year. The risks and assumptions identified in Table 2 will be managed to achieve the agreed joint programme results. These will be reviewed at the annual/regular base and revised as appropriate.

Assessment/Evaluation: In the last year of the programme implementation, this review will be used as a final assessment. The review will be driven by the Programme Board and may involve other stakeholders as required. It will focus on the extent to which progress is being made towards outputs, and that these remain aligned with appropriate outcomes. In the end, it is envisaged to undertake an external evaluation of the entire programme.

Reporting: All reports will be done collectively by national partners and UN organisations, and should result in a single report. A common reporting format on the joint programme results will be used by all participating UN organisations. The Project Manager and responsible UN organisations' Programme Officers will bear responsibility for the reporting. UNDP will be responsible for consolidated reporting.

Table 2: Joint Programme Monitoring Framework (JPMF)

Expected Results (Outcomes & outputs)	Indicators (with baselines & indicative timeframe)	Means of verification	Collection methods (with indicative time frame & frequency)	Responsibilities	Risks & assumptions
<p>UNDAF Outcome 2.1: Improved access to and utilisation of quality health, education and social services</p> <p>JP Output 1: The sub-national authorities, organisations of persons with disabilities and wider public in two selected rayons of Kharkiv Oblast apply accessibility and universal design principles</p>	<p>Indicator 1. Assessments of existing capacity and barriers in environment, processes, products and services for persons with disabilities in selected two rayons. Baseline: 0 Target: 2 assessments Timeframe: 1 March 2013</p> <p>Indicator 2. Local strategies and action plans to address the accessibility issues in service delivery. Baseline: 0 Target: 2 strategies/action plans Timeframe: 1 July 2013</p> <p>Indicator 3. Community initiatives in key areas (employment, health care and social services). Baseline: 0 Target: min 4 community initiatives Timeframe: 1 September 2014</p>	<p>Project monitoring reports</p> <p>Project monitoring reports, stakeholders' reports, partner satisfaction surveys</p> <p>Project monitoring reports, partner satisfaction surveys</p>	<p>The Project Manager and responsible UN organisations' Programme Officers will conduct monitoring during the programme duration on regular base.</p> <p>Field visits will be conducted by the Project Manager on every stage of the programme implementation. The responsible UN organisations' Programme Officers will conduct field visits not less than an annual base.</p> <p>A feedback from stakeholders/ partner satisfaction surveys will be done not less than an annual base.</p> <p>Comparison/measure effect with baseline collection will be done on the annual base and in the end of the programme.</p>	<ul style="list-style-type: none"> • UNDP • WHO • ILO • UNICEF 	<p>Risk: Unavailability or shortage of cost-sharing from local stakeholders (regional or organisations budgets) for implementation of community initiatives Might response: Willingness to cost-share Implementation of community initiatives from local stakeholders will be taking into account in the process of identification of rayons and specific projects</p>
<p>UNDAF Outcome 2.1: Improved access to and utilisation of quality health, education and social services</p> <p>JP Output 2: Awareness among national authorities, civil society organisations of persons with disabilities and wider public on disability,</p>	<p>Indicator 1. Number of national authorities with developed capacities Baseline: 0 Target: 50 national stakeholders Timeframe: 1 May 2013</p> <p>Indicator 2. Number of public education and awareness raising activities/events/products Baseline: 0</p>	<p>Project monitoring reports, stakeholders' reports, partner satisfaction surveys</p> <p>Project monitoring reports, stakeholders' reports, partner satisfaction surveys</p>			<p>Risk: Lack of coordination among the main stakeholders Might response: Carrying out continues consultations, information sharing and</p>

<p>accessibility and universal design principles raised at the national level</p>	<p>Target: 20 activities/events/products Timeframe: 1 September 2014</p> <p>Indicator 3. Accessibility and universal design sectoral regulations and/or training programmes developed and adopted Baseline: 0 Target: 3 sectoral regulations and/or training curricula programmes Timeframe: 1 October 2014</p>	<p>Project monitoring reports, stakeholders' reports</p>		<p>communication activities</p> <p>Risk: Low level of activity of partner organizations Mngt response: Involve partners as possible to the implementation of project activities; organise regular consultation with the partners; initiate joint efforts partners</p>
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9. Legal Context and Basis of Relationship

In March 2011 the United Nations system in Ukraine and the Government of Ukraine signed the United Nations Development Assistance Framework (UNDAF) elaborated on the basis of a recent Common Country Assessment. Following this common strategic framework, UN agencies have agreed to coordinate their programmes/projects and elaborate joint initiatives and plans with the Government of Ukraine for the period of 2012-2016.

Table 3 below provides information on legal basis for the relationships between the Government and UN organisations participating in the programme.

Table 3: Basis of Relationship

Participating UN organisation	Agreement
UNDP	<p>This Joint Programme Document shall be the instrument referred to as the Project Document in Article I of the Standard Basic Assistance Agreement between the Government of Ukraine and the United Nations Development Programme, signed by the parties on 3 June 1993.</p> <p>The UNDAF for Ukraine (2012-2016); the Country Programme Action Plan (2006-2010) between the Government of Ukraine and the United Nations Development Programme, signed by the respective parties in 2006; which in 2010 was extended for 2011 and act up to now.</p>
UNICEF	<p>UNICEF office opened its in Ukraine in 1997 in accordance with the Basic Cooperation Agreement between the Government of Ukraine and the UNICEF signed by the parties on 7 September 1998 and ratified by the Verkhovna Rada of Ukraine on 21 September 1999.</p> <p>UNICEF's current Country Programme Action Plan with the Government of Ukraine runs from 2012 to 2016.</p>
ILO	<p>Decent Work Country Programme (DWCP) for 2012-2015, signed between the Government of Ukraine, Employers' and Trade Unions' representatives on 12 June 2012, which are the legal basis for the relationships between the Government and ILO participating in this Joint Programme.</p>
WHO	<p>The WHO Country Office started operations in Ukraine in 1994. Every two years WHO Regional Office for Europe and Ukrainian Government are signing Biennial Collaboration Agreement (BCA) where priorities for collaboration and the budgets are specified. Current BCA cycle is covering the period of 2012-2013.</p>

The Implementing Partners/Executing Agency⁹ agree to undertake all reasonable efforts to ensure that none of the funds received pursuant to this Joint Programme are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by Participating UN organizations do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via

⁹ Executing Agency in case of UNDP in countries with no signed Country Programme Action Plans

<http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this programme document.

Annex 1. Work plans and budgets

Work Plan for: Joint Programme Promoting Mainstream Policies and Services for People with Disabilities in Ukraine Period: 2013

UNDAF Outcome 2.1: Improved access to and utilisation of quality health, education and social services										
Annual targets	UN organisation	Activities	TIME FRAME				Implementing Partner	PLANNED BUDGET		
			Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount \$
JP Output 1: The sub-national authorities, organisations of persons with disabilities and wider public in two selected rayons of Kharkiv Oblast apply accessibility and universal design principles										
Target 1: 2 assessments of existing capacity and barriers in environment, processes, services and persons with disabilities in selected two rayons	UNDP ILO UNICEF WHO	Activity 1. Two assessments of existing capacities and barriers in environment, processes, products and services for persons with disabilities in two rayons of Kharkiv Oblast of Ukraine are undertaken	X				Local authorities in two selected rayons NADU	UNPRPD	72100 Contractual Services - Companies	20 000 (UNDP) 2 000 (UNDP cost-sharing)
Target 2: 2 Local strategies/action plans to address the accessibility issues in service delivery developed	UNDP ILO UNICEF WHO	Activity 2. Capacities of at least 50 representatives of sub-national authorities and civil society organisations in two rayons of Kharkiv Oblast of Ukraine developed on the application of, accessibility and universal design principles	X	X			Local authorities in two selected rayons NADU	UNPRPD UNICEF	71200 International Consultants 71300 Local consultants 72100 Contractual Services - Companies	10 000 (UNDP+ILO) 10 000 (WHO) 10 000 (UNICEF) 2 000 (UNICEF cost-sharing)

	UNDP ILO UNICEF WHO	Activity 3. Subnational authorities are supported in the development of two local strategies and action plans to address the accessibility issues based on the findings and recommendations of the assessment and in the consultative manner with civil society organisations of persons with disabilities and representatives of local communities					X	Local authorities in two selected rayons NADU	UNPRPD	Z1200 Informational Consultants Z1300 Local consultants	10 000 (UNDP)
Target 3: min 4 community initiatives in key areas (employment, health care and social services) designed / elaborated and endorsed for implementation	UNDP ILO UNICEF WHO	Activity 4. At least four most critical community initiatives (two in each rayon) in key areas (employment, health care, and social services) from the developed action plans prioritised for joint implementation					X	Local authorities in two selected rayons NADU	UNPRPD	Z1400 Contractual Services Individuals Z1300 Local consultants Z2500 Supplies Z1600 Travel Z4200 Audio Visual and Printing production	15 000 (UNDP) 7 200 (UNDP) 900 (UNDP) 2 000 (UNDP) 2 000 (UNDP+ILO) 2 000 (UNICEF) 2 000 (WHO) 600 (UNDP) 600 (UNDP+ILO) 600 (UNICEF) 600 (WHO)
	UNDP ILO UNICEF WHO	Activity 5. Identified community initiatives designed / elaborated and endorsed for implementation					X	Local authorities in two selected rayons	UNPRPD	Z1200 Informational Consultants Z1300 Local consultants	11 000 (UNDP+ILO) 11 000 (WHO) 11 000 (UNICEF) 4,000 (UNDP cost-sharing)

	UNDP ILO UNICEF WHO	Activity 6. Community initiatives implemented jointly by local authorities, civil society organisations and UN agencies on cost-sharing basis from the local authorities to demonstrate how accessibility and universal design principles could be put in practice					X	Local authorities in two selected rayons	UNPRPD	0
		Total Output 2 (UNPRPD)								126 500 8 000 Cost sharing 6 000
		Total Output 2 (UNDP cost-sharing)								2 000
		Total Output 2 (UNICEF cost-sharing)								
JP Output 2: Awareness among national authorities, civil society organisations of persons with disabilities and wider public on disability, accessibility and universal design principles raised at the national level										
Target 4: 50 Number of national authorities with developed capacities	UNDP ILO UNICEF WHO	Activity 1. Awareness of at least 50 representatives of national authorities from the ministries of social policy, health, infrastructure, etc. and civil society organisations is raised on accessibility and universal design principles	X	X	X			MSPU NADU	UNPRPD	10 000 (UNDP) 4 000 (UNDP cost- sharing)
Target 5: 10 public education and awareness								71300 Local consultants 72100 Contractua l Services - Companies		

raising activities/events/products Target 6: 0 Accessibility and universal design sectoral regulations and/or training programmes developed and adopted	UNDP ILO UNICEF WHO	Activity 2. Evidence-based set of good practices in accessibility and universal design are identified and shared, and the national information and awareness raising campaign is conducted	X	X	X	MSPU Local authorities in two selected rayons NADU	UNPRPD	Z1400 Contractual Services Individuals Z2500 Supplies Z4200 Audio Visual and Printing production Z2400 Communications & Audio Visual Equipment	15 000 (UNDP) 900 (UNDP) 600 (UNDP) 600 (UNDP+ILO) 600 (UNICEF) 600 (WHO) 6 500 (UNDP)
	UNDP ILO UNICEF WHO	Activity 3. Three ministries or educational institutions are supported to develop and adopt accessibility and universal design sectoral regulations and/or training programmes				MSPU NADU	UNPRPD		0
	UNDP ILO UNICEF WHO	Activity 4. The first national conference to promote the universal design principles and share practical experience and demonstrate project results is organized in partnership with central and local authorities				MSPU Local authorities in two selected rayons NADU	UNPRPD		0
		Total Output 2 (UNPRPD)							33 300
		Total Output 2 (UNDP cost-sharing)							4 000
		Total Planned Budget (UNPRPD)							161 300
		Total Planned Budget (UNDP cost-sharing)							10 000
		Total Planned Budget (UNICEF cost-sharing)							2 000
		<i>Total UNDP</i>							<i>88 700</i>
		<i>Total UNDP+ILO</i>							<i>24 200</i>
		<i>Total UNICEF</i>							<i>24 200</i>
		<i>Total WHO</i>							<i>24 200</i>

**Work Plan for: Joint Programme Promoting Mainstream Policies and Services for People with Disabilities in Ukraine
Period: 2014**

UNDAF Outcome 2.1: Improved access to and utilisation of quality health, education and social services		TIME FRAME				PLANNED BUDGET				
Annual targets	UN organisation	Activities	Q1	Q2	Q3	Q4	Implementing Partner	Source of Funds	Budget Description	Amount \$
IP Output 1: The sub-national authorities, organizations of persons with disabilities and wider public in two selected rayons of Kharkiv Oblast enjoy accessibility and universal design principles										
Target 1: 2 assessments of existing capacity and barriers in environment, processes, products and services for persons with disabilities in selected two rayons	UNDP ILO UNICEF WHO	Activity 1.1. Two assessments of existing capacities and barriers in environment, processes, products and services for persons with disabilities in two rayons of Kharkiv Oblast of Ukraine are undertaken					Local authorities in two selected rayons NADU			0
Target 2: 2 Local strategies/ action plans to address the accessibility issues in service delivery developed	UNDP ILO UNICEF WHO	Activity 2.1. Capacities of at least 50 representatives of sub-national authorities and civil society organisations in two rayons of Kharkiv Oblast of Ukraine developed on the application of, accessibility and universal design principles		X	X		Local authorities in two selected rayons NADU	UNPRPD	721,00 Contractual Services- Companies	4 000 (UNDP+ILO) 4 000 (UNICEF) 4 000 (WHO)
	UNDP ILO UNICEF WHO	Activity 3.1. Subnational authorities are supported in the development of two local strategies and action plans to address the accessibility issues based on the findings and recommendations of the assessment and in the consultative manner with civil society organisations of persons with disabilities and representatives of local communities					Local authorities in two selected rayons NADU			0

<p>Target 3: min 4 community initiatives in key areas (employment, health care and social services) designed / elaborated and endorsed for implementation</p>	<p>UNDP ILO UNICEF WHO</p>	<p>Activity 4. At least four most critical community initiatives (two in each rayon) in key areas (employment, health care, and social services) from the developed action plans prioritised for joint implementation</p>	<p>X</p>	<p>Local authorities in two selected rayons NADU</p>	<p>UNPRPD</p>	<p>Z1400 Contractual Services Individuals Z1300 Local consultants Z2500 Supplies Z1600 Travel Z4200 Audio Visual and Printing production</p>	<p>15 000 (UNDP) 7 200 (UNDP) 900 (UNDP) 2 000 (UNDP) 2 000 (UNDP+ILO) 2 000 (UNICEF) 2 000 (WHO) 600 (UNDP) 600 (UNDP+ILO) 600 (UNICEF) 600 (WHO)</p>
<p>Target 3: min 4 community initiatives in key areas (employment, health care and social services) designed / elaborated and endorsed for implementation</p>	<p>UNDP ILO UNICEF WHO</p>	<p>Activity 5. Identified community initiatives designed / elaborated and endorsed for implementation</p>		<p>Local authorities in two selected rayons</p>			<p>0</p>

	UNDP ILO UNICEF WHO	Activity 6. Community initiatives implemented jointly by local authorities, civil society organisations and UN agencies on cost-sharing basis from the local authorities to demonstrate how accessibility and universal design principles could be put in practice						X	Local authorities in two selected rayons	UNPRPD UNDP UNICEF	Z1200 International Consultants Z1300 Local consultants Z2100 Contractual Services- Companies	24 000 (UNDP+ILO) 24 000 (WHO) 24 000 (UNICEF) 3 000 (UNDP) 4,000 (UNDP cost- sharing) 10,000 (UNICEF cost- sharing)	
		Total Output 2 (UNPRPD)										120 500	
		Total Output 2 (UNDP cost-sharing)										4 000	
		Total Output 2 (UNICEF cost-sharing)										10 000	
JP Output 2: Awareness among national authorities, civil society organisations of persons with disabilities and wider public on disability, accessibility and universal design principles raised at the national level													
Target 4: 50 Number of national authorities with developed capacities	UNDP ILO UNICEF WHO	Activity 1. Awareness of at least 50 representatives of national authorities from the ministries of social policy, health, infrastructure, etc. and civil society organisations is raised on accessibility and universal design principles					X	X	X				0

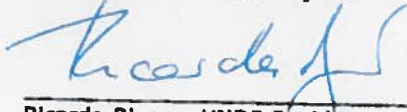
Target 5: 10 public education and awareness raising activities/events/products Target 6: 0 Accessibility and universal design sectoral regulations and/or training programmes developed and adopted	UNDP ILO UNICEF WHO	Activity 2. Evidence-based set of good practices in accessibility and universal design are identified and shared, and the national information and awareness raising campaign is conducted	X	X	X	MSPU Local authorities in two selected regions NADU	UNPRPD	71400 Contractual Services Individuals 72500 Supplies 74200 Audio Visual and Printing production 72400 Communications & Audio Visual Equipment	15 000 (UNDP) 900 (UNDP) 600 (UNDP) 600 (UNDP+ILO) 600 (UNICEF) 600 (WHO) 6 500 (UNDP) 3 000 (UNDP) 6 000 (UNDP cost-sharing)
	UNDP ILO UNICEF WHO	Activity 3. Three ministries or educational institutions are supported to develop and adopt accessibility and universal design sectoral regulations and/or training programmes				MSPU NADU	UNPRPD	71200 Informational Consultants 71300 Local consultants	3 500 (UNDP) 3 500 (UNDP+ILO) 3 500 (WHO) 3 500 (UNICEF)
	UNDP ILO UNICEF WHO	Activity 4. The first national conference to promote the universal design principles and share practical experience and demonstrate project results is organized in partnership with central and local authorities				MSPU Local authorities in two selected regions NADU	UNPRPD	72100 Contractual Services- Companies	10 000 (UNDP)
Total Output 2 (UNPRPD)									51 800
Total Output 2 (UNDP cost-sharing)									6 000
Total Planned Budget (UNPRPD)									172 300
Total Planned Budget (UNDP cost-sharing)									10 000

Total Planned Budget (UNICEF cost-sharing)		10 000
Total UNDP		68 200
Total UNDP+ILO		34 700
Total UNICEF		34 700
Total WHO		34 700

Annex 2. Application to the UN Partnership to Promote the Rights of Persons with Disabilities

UN organizations

United Nations Development Programme



Ricarda Rieger, UNDP Resident Representative
in Ukraine, a.i.

Date: 15.1.2013


United Nations Children's Fund



Yukle Mokuo, UNICEF Representative in Ukraine

Date: 15.1.2013

International Labour Organization



Mark Levin, Director, ILO Decent Work Technical
Support Team and Country Office for Central and
Eastern Europe

Date: 15/1/13

World Health Organization



Zsuzsanna Jakab, WHO Regional Director for Europe

Date: 12/3/2013

